



STATE OF TENNESSEE
DEPARTMENT OF SAFETY AND HOMELAND SECURITY

**REQUEST FOR PROPOSALS # 34901-01180
AMENDMENT # 1
FOR PSYCHOLOGICAL EVALUATIONS**

DATE: July 2, 2020

RFP # 34901-01180 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		May 22, 2020
2. Disability Accommodation Request Deadline	2:00 p.m.	May 28, 2020
3. Pre-Response Conference	9:00 a.m.	May 29, 2020
4. Notice of Intent to Respond Deadline	2:00 p.m.	June 1, 2020
5. Written "Questions & Comments" Deadline	2:00 p.m.	June 5, 2020
6. State Response to Written "Questions & Comments"		June 12, 2020
7. Response Deadline	2:00 p.m.	June 23, 2020
8. State Completion of Technical Response Evaluations		June 30, 2020
9. State Opening & Scoring of Cost Proposals	2:00 p.m.	July 1, 2020
10. Negotiations (Optional)	4:30 p.m.	July 7, 2020
11. State Notice of Intent to Award Released and RFP Files Opened for Public Inspection	2:00 p.m.	July 8, 2020
12. End of Open File Period	4:30 p.m.	July 15, 2020
13. State sends contract to Contractor for signature		July 16, 2020
14. Contractor Signature Deadline	2:00 p.m.	July 20, 2020

2. Add the following as RFP section 5.2.3 and renumber any subsequent sections as necessary:

5.2.3. Clarifications and Negotiations: The State reserves the right to award a contract on the basis of initial responses received, therefore, each response shall contain the Respondent's best terms and conditions from a technical and cost standpoint. The State reserves the right to conduct clarifications or negotiations with one or more Respondents. All communications, clarifications, and negotiations shall be conducted in a manner that supports fairness in response improvement.

5.2.3.1. Clarifications: The State may identify areas of a response that may require further clarification or areas in which it is apparent that there may have been miscommunications or misunderstandings as to the State's specifications or requirements. The State may seek to clarify those issues identified during one or multiple clarification rounds. Each clarification sought by the State may be unique to an individual Respondent, provided that the process is conducted in a manner that supports fairness in response improvement.

5.2.3.2. Negotiations: The State may elect to negotiate with one or more Respondents by requesting revised responses, negotiating costs, or finalizing contract terms and conditions. The State reserves the right to conduct multiple negotiation rounds or no negotiations at all.

5.2.3.3. Cost Negotiations: All Respondents, selected for negotiation by the State, will be given equivalent information with respect to cost negotiations. All cost negotiations will be documented for the procurement file. Additionally, the State may conduct target pricing and other goods or services level negotiations. Target pricing may be based on considerations such as current pricing, market considerations, benchmarks, budget availability, or other methods that do not reveal individual Respondent pricing. During target price negotiations, Respondents are not obligated to reduce their pricing to target prices, but no Respondent is allowed to increase prices.

5.2.3.4. If the State determines that it is unable to successfully negotiate terms and conditions of a contract with the apparent best evaluated Respondent, the State reserves the right to bypass the apparent best evaluated Respondent and enter into terms and conditions contract negotiations with the next apparent best evaluated Respondent.

3. RFP Amendment Effective Date. The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.